



# Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

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## MEETING No 262 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Members are hereby summoned to attend Buckland and Chipping Parish Council Meeting 262 on Monday 18 May 2015 following the Annual Meetings at St Andrew's Church, Buckland which commence at 7.30pm, for the purpose of transacting the following business:

Public and press are welcome to attend, although they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Dated: 11 May 2015

## AGENDA

- 262.1 Apologies for absence**
  - 1. Councillors (giving a reason, which may be voted on as acceptable or not)
  - 2. Other apologies
- 262.2 Declarations of Interest and dispensations**
  - 1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
  - 2. To receive members' written requests for dispensations for declarable interests (if any)
  - 3. To discuss and vote on any requests for dispensation as appropriate
- 262.3 To approve and sign Minutes of Parish Council Meeting 260 held on 2nd March 2015**
- 262.4 Police Report:** To receive report from Hertfordshire Police
- 262.5 To receive Chairman's Report:** For information only
- 262.6 Finance**
  - 1. Report on the Council's finances (*Appendix A*)
  - 2. To authorise signing of cheques for payment (*Appendix B*) – *to be signed at the end of the meeting*
  - 3. Bank account: To consider new signatories mandate
  - 4. To approve Annual Accounts for submission to the external auditor, BDO.
  - 5. EHC Annual dog bin emptying charge: update
  - 6. To consider annual insurance renewal instructions and information from Came & Co (Aviva) – due 1<sup>st</sup> June
  - 7. To consider Chairman's expenses allowance
  - 8. To consider petty cash float
  - 9. To consider purchasing a new printer

### 262.7 PLANNING

#### New Applications

3/15/069/HH	9 Hill View, Buckland: <i>Creation of vehicular crossover</i>	Comments 19 May
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#### Decisions

NONE		
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- 262.8 Correspondence:** To receive list of correspondence (*list below, for information only*)
- 262.9 Buckland Church**
1. Floor grille LB consent: To receive any update from CCT
  2. Entrance lighting needs: To receive any update from CCT
  3. Opening hours: To receive update on progress
  4. Automatic door opening system: To receive update on progress
  5. Permanent display of remembrance: update on funding possibilities – Lottery Heritage & CCT
  6. Chemical/compost toilet: update on cost information and approval of CCT
  7. Entrance track improvements: update on Diocese views and HCC Rights of Way Officer
  8. Plausibility of sheep grazing the churchyard: To receive the definitive position from NALC's legal advisers
- 262.10 Defibrillators:** Update on installation
- 262.11 Pond:** Report and maintenance update
- 262.12 Parish furniture:** Repairs and refurbishment update
- 262.13 Bus shelter cleaning**
1. Cleaning contract update
  2. to consider adding telephone box cleaning to the contract
- 262.14 Highways**
1. Gateway feature: update on gates and signs and on flower boxes
  2. Litter problems along A10 verges and elsewhere: update
- 262.15 Bucklandbury Farm**
1. Mile Post: update
  2. Tables and BBQ storage: update
- 262.16 WWI Commemorative item for the parish:** update
- 262.17 Neighbourhood Plan:** update
- 262.18 Newsletter**
- 262.19 Councillor training:**  
To consider the appropriateness of councillors attending HAPTC training event: Members and Chairman
- 262.20 To receive report of the Dementia Friends meeting on 23rd April**
- To consider suspending the Meeting for Public Comments:*** Limited to 15 minutes  
***Meeting to be resumed***
- 262.21 Village Events:**
1. Summer event
  2. Bonfire night
  3. Other
- 262.22 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)
- 262.23 Items for future agendas:** To receive any other items for future consideration
- 262.24 To agree a date for the July Parish Council meeting**

Correspondence list for Agenda item 262.8: (for information only)

Rod Taylor: Milestone and AEDs in phone boxes

HAPTC: New councillor training

Simon Drinkwater EHC: Election notices

Countryside Management Services: Pond cleaning programme

HAPTC: change of email addresses